

BUDGET/FACILITIES SUBCOMMITTEE MEETING

MINUTES

Monday, July 20, 2009

Oliver Administration Building

Present

Subcommittee: William OjilDell (Chair), Paul Brule and Karen Lynch

School Committee, Administration and Staff: Diana Campbell, Marjorie McBride, John Saviano, Paul Silva, Edward Mara, Melinda Thies, Jane Correia and George Simmons

Guests: Cara Cromwell

Bill OjilDell called the meeting to order at 6:30 PM.

Approval of Minutes

MOTION: Paul Brule motioned to approve the minutes to the June 15, 2009 meeting; Karen Lynch seconded; the motion passed by a vote of 3 to 0.

RISE Projects

The Return on Investment analysis prepared by RISE Engineering was reviewed. This information would have been very useful when completing the Colt Andrews project but at the time, the architect did

not have to be LEAVE or CHIPS certified which is now required. Ed and Jane's first recommendation is the high school boiler along with the controls, in order to equalize the grossly uneven heat in the building; that boiler is now 45 years old. Their next priority would be the work at Kickemuit, and thirdly, the lighting at Mt. Hope. Marj McBride felt that if the boiler is working, it need not be replaced even though it is old. John Saviano agreed and said Bob Pugh had replaced the regulators in the Business Department, which cost \$62 and 1.5 man hours each to install; that seemed to fix the problem. George said that replacing just the controls or replacing just the boilers would not totally fix the problem. Melinda Thies felt that before we do anything else, we have to be sure all our buildings are state of the art and there is parity, and we should look at energy efficiency. George believes the State will soon be making energy efficiency mandatory. Paul Brule felt replacing just the controls first was of value because they would be useful even if new boilers were to be installed at a future time; he recommends ECM, Frigitec and EMS controls in both Mt. Hope and Kickemuit. From the report, the cost of replacing all the controls at Mt. Hope and Kickemuit would be approximately \$800,000; less the incentive on EMS controls, the amount of which was not available at report time. The total cost to do all the recommended work at all the schools is \$2,870,766.

MOTION: Paul Brule motioned to table a decision on a recommendation until next month and invite the RISE engineer to the meeting to report on the savings amount for EMS controls. Karen

Lynch seconded. The motion passed by a vote of 3 to 0.

Colt Site Work Fund Management

Bill O'Dell reported the \$89,000 he had asked to be the responsibility of the Budget Subcommittee has become a major problem; as a result, he has established a chain of command: Parent Group „» Principal

Principal „» Director of Facilities

Director of Facilities „» Administration

Administration „» Subcommittee

Subcommittee „» Full Committee

Items under \$5000 by policy do not have to go out to bid. The list of unfinished items must be reviewed to determine District responsibility and the parking area and striping remains (striping is done in-house). The plans have gone before HDC, but they must inspect the materials to be used on the play surfaces. Site and playground work will be time sensitive to not interfere with recess; however, considering the short length of time remaining before school opens, the principal may elect to use the Andrews space for outdoor play to expedite completion of the Colt play area. Bushes are planned for the Andrews perimeter to the west and south in order to establish a visual barrier for both students and passers-by.

Athletic Field Concept Master Plan

The total cost of the master plan estimated by the Gifford Design Group, to include correction of the drainage issue, a softball field and a lacrosse field is just over \$2M. The Committee must decide whether to do all, some or none of the work. Considering the serious drainage issues at nearby community fields the only effective way to correct our issue is reconstruction, at a cost of \$853,837. The architect had advised that doing the site work without correcting the drainage issue would be throwing money away. Marj recalled the study done by Mt. Vernon Group; A layer of impervious rock is the problem.

Discussion was suspended to later in the meeting to review the budget.

Mt. Hope Graduation Location

Because of the disappointment created with the limited number of seats available (1000 - 1200) for graduation exercises held at RWU, alternatives have been explored. Options discussed were outside on the Mt. Hope football field with full exposure to the weather, and outside on the field with a tent. Ed researched the tent option: to seat 1500 people, tent rental is \$4500, seats are \$1 - 1.25 each, fans are \$25 each, fire extinguishers (at least 4) are \$22 each, a sound system would be necessary as well as a stage and the required fire and police presence. Parking would have to be handled with a shuttle. The high school principal is open to suggestions.

George Simmons left the meeting at 7:45 PM.

Bill O'Dell mentioned that in using Roger Williams, the band and chorus could be moved to the sides for better viewing of the graduates, or using recordings of their music and freeing up those seats for parents.

It was decided that more information is needed on the tent option and discussion would continue at a future meeting.

FY 2009

Jane Correia reported a general fund balance at June 30, 2008 of \$1,957,766 and a balance of approximately \$500,000 to end this year. Jane made two recommendations that the Committee acted upon.

MOTION: Karen Lynch motioned to forward to the full Committee, a recommendation to move the \$107,346 balance of the "permanent school aid money" in the BWRSD account, into the OPEB Trust Fund bringing the balance to \$727,355, and moving that OPEB balance into our Capital Projects Fund. Paul Brule seconded. The motion passed unanimously.

MOTION: Paul Brule motioned to forward to the full Committee a recommendation that the balance remaining in the general fund at the close of 6/30/09 be used to fully fund the requirements of Policy DBD and any funds remaining after meeting the requirements of Policy

DBD be transferred to the Capital Projects Fund. Paul Brule seconded. The motion passed by a vote of 3 to 0.

The Capital Projects balance will then be \$2.8M.

Audit Timeline

Jane said the Auditor General approved Braver as our auditor. The audit will begin in August.

FY 2010 iV State Funding Update

State funding came in at level. Some more teachers will be called back.

Athletic Field Concept Master Plan discussion continued

Jane reminded the Committee that this project would have to come under Capital Projects and that gate receipts were to be used for the press box. Correction of the drainage issue is estimated at \$853,837 and installation of the softball and lacrosse fields is estimated at \$836,500. Marj McBride and Paul Silva suggested bidding out the project in phases. Paul Brule recommended putting the bid specs out without any dollar figures because with many companies looking for work, we would get a better price. It would make sense for George Gifford to write the specs.

MOTION: Paul Brule motioned to out to bid on the project in two phases--Phase I: drainage and Phase II: fields. Karen Lynch seconded. The motion passed unanimously.

Melinda felt we must be sure that Phase I is not indelibly linked to Phase II. Ed will call George Gifford to write the specs.

Next Meeting

Monday, August 24, 2009, 6:00 PM at Oliver

Adjournment

At 8:15 PM, Paul Brule motioned to adjourn; Karen Lynch seconded; the motion passed unanimously.

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